

Architectural Review Committee Information

arcstonecreek@gmail.com

All changes to the exterior or landscape of any home on any lot must be approved in writing by the Architectural Review Committee (ARC) **before any work is started.**

To obtain approval, a fully completed, signed, Exterior Modification Application (available at the Reunion Center Front Desk) is required, along with a check (made payable to Stone Creek Community Association, Inc.) for \$25 for each new application (each application can have up to 3 projects). The application fee covers processing, and pre and post project inspections. Application fees are NOT REFUNDABLE – whether an application is approved or denied, so be sure to review the [Stone Creek ARC Guidelines](#) and consider carefully before submitting your application.

To submit an application, attach all available supporting documentation, including but not limited to:

1. Plat of Survey [REQUIRED] with project locations clearly marked
2. Dimensioned design drawings or brochures with all lot setback distances shown. Additionally, due to common water, land and utility issues, all “Garden” or “Villa” applications must be approved first by SC Maintenance office before ARC can review them.
3. [Guidelines Checklist](#) for documentation to be submitted - [See Architectural Review Information Folder under the Documents Tab.](#)
4. [ARC Application Form](#) – [See Architectural Review Information Folder under the Documents Tab.](#)

Completed applications with fee, plat, and attachments should be delivered to the Reunion Center Front Desk.

NOTE – NO FEE EXCEPTIONS: The following items require an application with no fee: *routine repairs, repainting a home the EXACT same colors in the EXACT same places, and replacement landscaping with same/similar greenery in the same place as the original landscaping.*

- The ARC applications are processed remotely by the Committee members via electronic means, as they are received. The Committee no longer meets as a group at the Reunion Center. This provides faster response times to

residents. Please assure that ALL necessary documentation is submitted with the Application to avoid delays in review and processing.

- **All applicants are notified once their application is approved or denied.** Up to 3 no-fee application changes are allowed after resubmitting to ARC. Denied applications can be modified and appealed to ARC; if denied again, project may not proceed, or resident can appeal to the HOA Board.

Stone Creek Design Guidelines are subject to change. To ensure compliance and documentation requirements, always review the section(s) that pertain to your project(s) prior to applying. The Current Version of the Design Guidelines can be found in the **Architectural Review Information folder under the Documents tab.**